

THE JUDICIAL COUNCIL'S COURT TECHNOLOGY COMMITTEE

PURPOSE

The Court Technology Committee will ensure the technology operations of the Judiciary are efficient and effective. It will provide advice and guidance regarding the implementation of technology and its effect on judicial operations/functions.

SCOPE OF ACTIVITY

The Committee will solicit advice from the technology experts within the Judiciary regarding all major information technology projects. It will direct the evaluation of major information technology projects. The Committee will make recommendations regarding technology and assist in setting priorities. The Committee will report on its initiatives and other activities, at least annually, to the Judicial Council.

COMMITTEE MEMBERSHIP

Hon. Gary G. Everngam, Chair

NAME	TERM
Hon. Daniel A. Friedman, Court of Special Appeals	January 1, 2015 – December 31, 2016
Hon. Keith A. Baynes, Circuit Court, Cecil County	January 1, 2015 – December 31, 2016
Hon. Yolanda L. Curtin, Circuit Court, Harford County	January 1, 2015 – December 31, 2016
Hon. Alison L. Asti, Circuit Court, Anne Arundel County	January 1, 2015 – December 31, 2015
Hon. Laura S. Kiessling, Circuit Court, Anne Arundel County	January 1, 2015 – December 31, 2015
Hon. Norman R. Stone, III, District Court, Baltimore County	January 1, 2015 – December 31, 2016
Hon. David E. Carey, District Court, Harford County	January 1, 2015 – December 31, 2016
Hon. Margaret M. Schweitzer, District Court, Montgomery Co.	January 1, 2015 – December 31, 2015
Hon. Thurman H. Rhodes, District Court, Prince George's Co.	January 1, 2015 – December 31, 2016
Hon. Mark F. Scurti, District Court, Baltimore City	January 1, 2015 – December 31, 2015
Scott MacGlashan, Clerk, Circuit Court for Queen Anne's County	January 1, 2015 – December 31, 2016
Matthew Barrett, Esq., Court Administrator, Cecil County	January 1, 2015 – December 31, 2015
Jamie Walter, Executive Director, Operations, District Court	January 1, 2015 – December 31, 2015
Hon. John P. Morrissey, Chief Judge, District Court	<i>ex officio</i>
Pamela Q. Harris, State Court Administrator	<i>ex officio</i>
Faye D. Matthews, Deputy State Court Administrator	<i>ex officio</i>
Jamila Williams, IT Auditor	<i>ex officio</i>
Mark Bittner, <i>Staff</i>	

SUBCOMMITTEES

NAME: MAJOR PROJECT EXECUTIVE STEERING SUBCOMMITTEE

NATURE AND PURPOSE

The Major Project Executive Steering Subcommittee will convene as necessary to address policy-related matters that are outside the purview of the Project Director or project team, and span beyond day-to-day operations.

MEMBERSHIP

Hon. Gary G. Everngam, *Chair*
Hon. John P. Morrissey
Hon. Laura S. Keissling
Pamela Q. Harris
Faye D. Matthews
Mark Bittner
Matthew Barrett, Esq.

ANTICIPATED WORK PRODUCT

Policy-related decision-making.

EXPECTED DURATION

Indefinite.

NAME: CASESEARCH/DATA REQUEST SUBCOMMITTEE

NATURE AND PURPOSE

This subcommittee would initially consider all issues relating to CaseSearch and data requests. Any issues that cannot be resolved based on established precedent would be referred to the full committee with a recommendation and reasons therefore. If the full committee is not able to resolve the issue based on established precedent, the matter would, in like manner, be referred to the Chair of the Judicial Council for further instruction. The referral would include the committee's findings and recommendations.

MEMBERSHIP

Hon. Daniel A. Friedman
Hon. Margaret M. Schweitzer
Hon. Thurman H. Rhodes

ANTICIPATED WORK PRODUCT

The work product is anticipated to be the resolution of the majority of case search issues and data requests. Additionally, the Subcommittee will recommend to the full committee guidelines for addressing inquiries.

EXPECTED DURATION

Indefinite.

NAME: POLICY FOR USE OF TECHNOLOGY BY COUNSEL AND PARTIES SUBCOMMITTEE

NATURE AND PURPOSE

This subcommittee would make findings and recommendations concerning the use of technology in judicial facilities. As can be seen from the difficulties that were experienced with developing a cell phone policy, it is important that such policy making should be centralized to the maximum extent possible. This function should be the responsibility of a subcommittee because the evolution of technology is an ongoing process. Undoubtedly, new technologies will be developed and new policies will be needed.

MEMBERSHIP

Hon. Yolanda Curtin
Hon. David E. Carey
Hon. Thurman H. Rhodes

ANTICIPATED WORK PRODUCT

This subcommittee would be primarily responsible for drafting proposed policies governing the use of technology by counsel and parties in the courthouse environment for consideration by the whole committee and the Judicial Council. This would include courtrooms, public areas, and court offices.

EXPECTED DURATION

Indefinite.

NAME: SOCIAL MEDIA AND MOBILE ACCESS SUBCOMMITTEE

NATURE AND PURPOSE

Approximately 20 court systems are currently using social media (Facebook, Twitter, Instagram, etc.) as a means of communicating with the public. Additionally, some of these courts have found SMS (text messaging) and email to be tools that foster more timely communications. This subcommittee would be charged with identifying those current and future communication technologies that might be used by the Judiciary and, whether, and how, those technologies might be used to the Judiciary's benefit. Finally, the subcommittee would

consider mobile access by judges and court staff. This would include a determination of the advantages and disadvantages of mobile access and areas of concern related to mobile access.

MEMBERSHIP

Hon. Alison L. Asti
Hon. Mark F. Scurti
Hon. Margaret M. Schweitzer
Hon. Norman R. Stone, III

ANTICIPATED WORK PRODUCT

This subcommittee is responsible for investigating the various social media, determining which, if any, of the social media merit consideration for adoption by the judiciary, how each might assist court operations, and identifying the potential adverse consequences and limitations of any social media that the judiciary might consider adopting. This subcommittee would also consider issues of mobile access by judges, court personnel, lawyers and litigants.

EXPECTED DURATION

Initially, this subcommittee should be of indefinite duration. Technologies are constantly changing. If the pace of such change does not warrant a standing subcommittee, the recommendation to convert the subcommittee to a work group will be made.

NAME: PROJECT EVALUATION SUBCOMMITTEE

NATURE AND PURPOSE

This subcommittee would be responsible for overseeing post implementation evaluations of major IT projects.

MEMBERSHIP

Hon. Thurman H. Rhodes
Tamara Chester

ANTICIPATED WORK PRODUCT

The evaluations conducted under this subcommittee's guidance will allow the full committee to report to the Judicial Council regarding the whether or not the project met its purpose and an assessment of the impact the project on the effectiveness and efficiency of the court operations or business processes affected.

EXPECTED DURATION

Indefinite.

WORKGROUPS

NAME: RECORDS RETENTION WORKGROUP

NATURE AND PURPOSE

To study the current retention schedules in light of the current implementation of MDEC. Consider whether the move to all electronic records requires reconsideration of the current retention schedules. If so, propose new records retention schedules. Each proposal will consider the impact on the Judiciary's data storage capacity.

MEMBERSHIP

Hon. Norman R. Stone, III
Lisa Ritter
Scott MacGlashan
Cheryl Miller

ANTICIPATED WORK PRODUCT

The development of new retention schedules that take into consideration the capabilities of electronic record, the capacity of the equipment, the need for accessing records and the alternatives, and any statutes or regulations related to permanent storage with the Maryland State Archives.

EXPECTED DURATION

1 year

NAME: VIDEO CONFERENCING WORKGROUP

NATURE AND PURPOSE

To consider the use of video conferencing beyond that approved by the Administrative Order of December 18, 2013. This would include the investigation of areas where the technology might be used to enhance the efficiency and effectiveness of court operations. Ascertain, the regulatory and technical impact of expanded video conferencing. Make recommendations to the State Court Administrator and, where necessary, the Judicial Council, regarding expanded uses of video conferencing and development of a single video conferencing network for use by the entire Judiciary.

MEMBERSHIP

Hon. Keith A. Baynes
Scott MacGlashan
Matthew Barrett
Brian Browne
Richard Rau

DURATION

Not to exceed 18 months.